

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

2018 DEC 10 PM 1:29

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): US Association of Former Members of Congress (FMC)

Travel date(s): Saturday, June 16, 2018 - Saturday, June 23, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$3988.45	\$1140	\$393.26	\$764.82 (interpreter, meeting room rental fee, English-speaking tour guide)

Expenses for Accompanying Spouse or Dependent Child (if applicable):

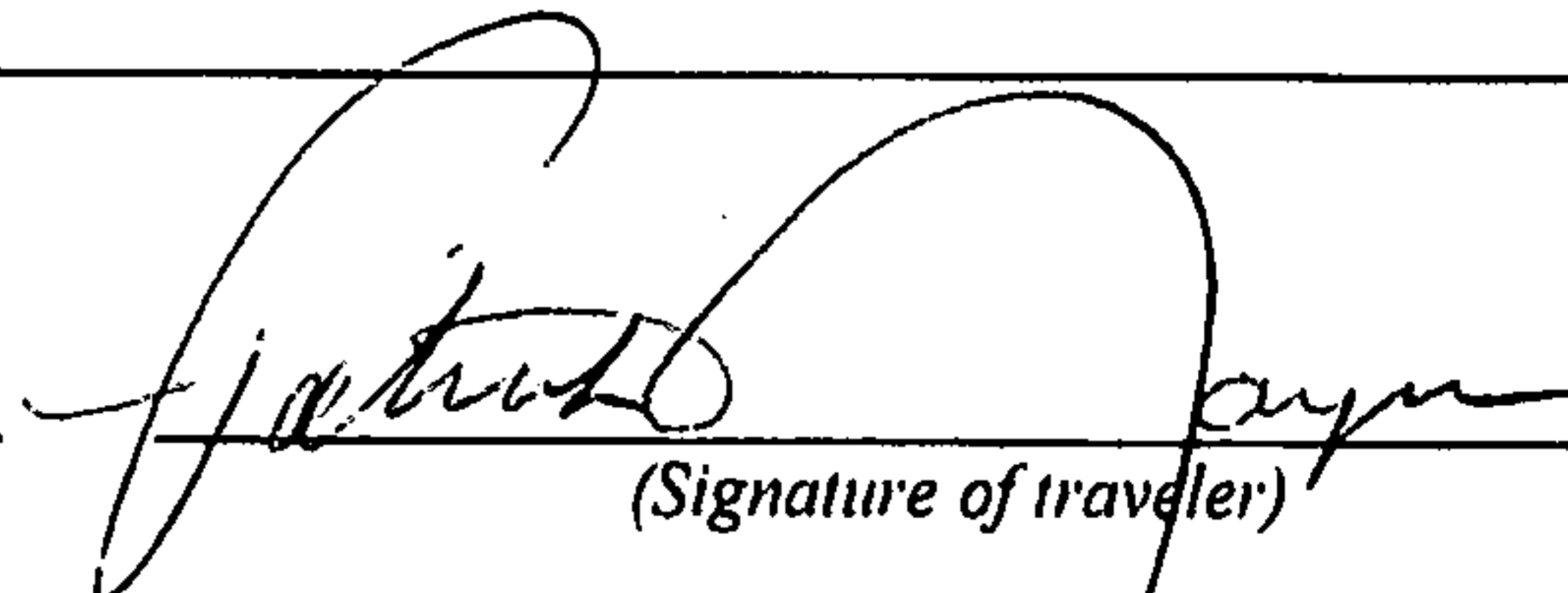
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

See final itinerary attached.

07/12/18
(Date)

PATRICK L. JAYNES
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12-10-18
(Date)

Lamar Alexander

(Signature of Supervising Senator/Officer)

Jaynes, Patrick (Alexander)

From: Alexis Ayano Terai <ATerai@usafmc.org>
Sent: Wednesday, July 11, 2018 11:20 AM
To: Jaynes, Patrick (Alexander)
Subject: Post-trip Ethics forms due 7/23
Attachments: FMC_SponsorPacket.pdf; Disclosure Form_Jaynes.pdf

Dear Patrick,

Thank you for your patience as I finalize my finance for the District/State Director Study Tour.

Attached is what you need for the post-trip Ethics disclosure form.

On "**Disclosure Form**," you and the Senator just need is to sign. All information on final expenditure is already added.

The attachment "**FMC Sponsor Packet**" includes:

- a copy of the invitation from FMC
- a copy of Private Sponsored Certification Form
- a copy of itinerary

What you need additionally for the full packet to submit is a copy of **Employee Pre-Travel Authorization** you signed and the **approval letter** from the Ethics Committee you received before the trip.

This packet is due Monday, July 23rd (Monday) to Office of Public Records (232 Hart Senate Office Building).

Let me know if you have any questions See you soon!

Alexis

PS: My colleagues are looking forward to talking with you next week on our TN program. Thanks again for your time!

Alexis Ayano TERA
Senior Program Officer

The Congressional Study Groups
Programs of Former Members of Congress (FMC)
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+1 (202) 750-2805 | www.usafmc.org/csg | ATerai@usafmc.org

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TELEPHONE: (202) 224-291
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TDD: (202) 228-3752

SELECT COMMITTEE ON ETHICS

Patrick L. Jaynes
Office of Senator Lamar Alexander
United States Senate
Washington, DC 20510

This responds to your recent correspondence concerning an invitation you received to travel on the *2018 U.S. District Directors Study Tour* to Tokyo, Fukushima, and Sendai, Japan, on June 16-23, 2018, sponsored by the U.S. Association of Former Members of Congress (FMC).¹ FMC certified to the Select Committee on Ethics (the Committee) that it will pay the *necessary expenses*² related to the travel and that it is neither a lobbyist, nor lobbying firm, nor agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. FMC has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist will accompany you at *any point throughout your trip*.³

Based on information and materials available to the Committee, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, FMC is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

¹ The Japan-U.S. Friendship Commission (Commission) has provided the funding for this trip through a grant to FMC. Because the Commission is an agency of the federal government, it is not a "private sponsor" for purposes of privately sponsored travel. Contributions to Senate travel paid by the Commission are permissible under paragraph 1(c)(16) of Senate Rule 35 (the Gifts Rule), which allows Members, officers, and employees of the Senate to accept anything paid for by a federal, state, or local government.

² The term “necessary expenses” has a specific definition. See *Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

³ The term “any point throughout your trip” has a specific definition. See *Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2.

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**

The Committee has determined that § 501(c)(3) non-profit organizations that are classified as private foundations, as opposed to public charities, may not pay for transportation from the United States to a foreign country.⁴ However, FMC represented to the Committee that it is a § 501(c)(3) public charity, as opposed to a private foundation, pursuant to the Internal Revenue Code.⁵

Please be advised that the United States Constitution prohibits the acceptance of any gift, including a meal, from a foreign government without the consent of Congress. In the Foreign Gifts and Decorations Act (FGDA), Congress consented to the acceptance by federal government officials of: (1) gifts of minimal value and (2) travel or the expenses for travel taking place entirely outside the United States, from a foreign government (which includes those acting as a representative or agent of a foreign government).⁶ The Senate has defined minimal value as \$100 or less. Further, pursuant to FGDA, there are certain reporting and procedural requirements that are imposed upon Members, officers, and employees who accept gifts from a foreign government. Please review the Committee's "Dear Colleague" letter of January 16, 2018, setting forth the items to be included in filing that report.

Finally, Senate Rule 34 requires a reporting individual,⁷ on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

⁴ See 26 U.S.C. § 4941 et seq. Section 501(c)(3) of the Internal Revenue Code broadly defines non-profit, charitable, tax-exempt organizations. These § 501(c)(3) organizations are then further defined or designated as "public charities" and "private foundations."

⁵ 26 U.S.C. § 501(c)(3).

⁶ 5 U.S.C. § 7342.

⁷ A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$126,148 for CY 2018) or is a political fund designee and is required to file Financial Disclosure Reports.

If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

A handwritten signature in black ink that reads "Deborah Sue Mayer". The signature is written in a cursive, flowing style.

Deborah Sue Mayer
Chief Counsel and Staff Director

Enclosure: Travel Checklist

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): US Association of Former Members of Congress (FMC)
 2. Description of the trip: Please see attached.
 3. Dates of travel: Saturday, June 16 to Saturday, June 23, 2018
 4. Place of travel: Tokyo and Fukushima, Japan
 5. Name and title of Senate invitees: Please see attached Addendum A.
 6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Please see attached.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Please see attached.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Please see attached.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see attached.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Atkinson: \$4252.52 Bloom: \$3543.12 Jaynes: \$3781.52	\$1140.84	\$710	\$600
<input type="checkbox"/> Actual Amounts	For details please see attached.	For details please see attached.	For details please see attached.	For details please see attached.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip is organized specifically with regard to congressional participation

18. Reason for selecting the location of the event or trip

Please see attached.

19. Name and location of hotel or other lodging facility:

1) Hotel Okura Tokyo (2-10-4 Toranomon, Minato-ku, Tokyo, Japan 105-0001)

2) Richmond Hotel Premier Sendai Ekimae (2-1-1 Chuo, Aoba-ku, Sendai, Japan 980-0021)

20. Reason(s) for selecting hotel or other lodging facility:

The hotels listed above were selected for their proximity to meeting sites, close access to public transit, cost below per diem rate, and comfort of accommodation.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses are below U.S. Department of States' maximum foreign per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

They will travel on economy for domestic flight in Japan and economy-plus airfare for international and connecting flights. Ground transportation will consist of domestic trains and a privately-chartered bus.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Sabine Schleidt

Name and Title: Sabine Schleidt, Chief Operating Officer

Name of Organization: U.S. Association of Former Members of Congress (FMC)

Address: 1401 K Street NW, Suite 503 Washington, DC 20005

Telephone Number: (202) 222-0972

Fax Number: _____

E-mail Address: SSchleidt@usafmc.org

Continuation of the Senate Private Sponsor Travel Certification Form:

2.

The Congressional Study Group on Japan (CSGJ) – a non-partisan, non-advocacy legislative exchange housed in the U.S. Association of Former Members of Congress (FMC), a congressional chartered 501(c)(3) non-profit organization – will conduct its 2018 State Director Study Tour to Japan from June 16-23, 2018. This Study Tour offers Senate State Directors a unique educational forum to examine important issues in the bilateral U.S.-Japan relationship such as the bilateral security alliance, Japan's post-Fukushima energy policy, and trade relations including the Transpacific Partnership (TPP). During their week in Japan, participants will meet with key federal and local government officials as well as top experts, academics, and community leaders on these issues impacting bilateral relations and their work in Congress. Trip participants will also gain a greater understanding of the unique cultural and religious components of Japanese society and their intersections and high importance to Japanese politics and business.

The trip complements FMC's year-round Capitol Hill programming, which provides a forum for substantive dialogue on the issues most relevant to the U.S.-Japan strategic alliance and the East Asia region.

12.

FMC is the sole sponsor of the trip and is responsible for organizing the itinerary and arranging meetings with officials, expert speakers, and local leaders. FMC is solely responsible for all invitations to and communications with trip participants, as well as the funding for the 2018 State Director Study Tour to Japan. All of the funding for this trip is provided by grant from the Japan-U.S. Friendship Commission, an independent federal agency created by Congress in 1975.

13.

FMC – a congressional chartered 501(c)(3) non-profit organization – administers the Congressional Study Group on Japan through its international program. Through the Study Group, FMC creates constant channels of communication and dialogue for U.S. Members of Congress and their staff to interact in a meaningful way with their counterparts in Japan. The 2018 Study Tour offers senior congressional staff a unique educational forum to explore key issues in the bilateral U.S.-Japan relationship and supports CSGJ's and FMC's educational mission.

14.

FMC has sponsored congressional travel to Germany, Turkey, Japan, and Republic of Korea since 1983, which marked the first annual Congress-Bundestag Seminar hosted under the auspices of FMC's Congressional Study Group on Germany. Since 1983, FMC has convened these annual seminars for members of the U.S. Congress and German Bundestag for 32 straight years, with delegations alternating between in the U.S. and Germany each year.

FMC has organized delegations through its Congressional Study Group on Japan since January 2014 and has brought five Congressional Member delegations and four Senior Congressional Staff delegations.

15.

FMC's flagship program, Congress to Campus, brings a bipartisan pair of former Members of Congress to college campus across the nation to discuss civic education, importance of political participation, and functions of Congress with students throughout the year. FMC also holds regular public panels at the National Archives with issues ranging from the Vietnam War to women in politics.

The Congressional Study Group on Japan (along with its sister programs, The Congressional Study Groups on Germany, Europe, and Korea) convene monthly roundtables on Capitol Hill for Members of Congress and senior congressional staff. Each program focuses on substantive dialogue between American lawmakers and their peers abroad, and when appropriate, also includes high-level representatives from the U.S. administration, academia, industry, and the diplomatic community here in Washington. For example, last year the Study Group convened roundtables with the groups of Japanese Diet Members, a meeting with the Governor of Aichi Prefecture, and a roundtable with the Japanese Ambassador to the U.S.

16.

Transportation Expenses:

Mr. Carleton Atkinson – total of \$4252.52 (Flights between the closest airport and Narita: \$3489.31, Bullet train from Tokyo to Koriyama: \$98.21, Flight from Sendai to Tokyo: \$120, Chartered-bus divided by a total number of passengers: \$545)

Mr. Greg Bloom – total of \$3543.12 (Flights between the closest airport and Narita: \$2779.91, Bullet train from Tokyo to Koriyama: \$98.21, Flight from Sendai to Tokyo: \$120, Chartered-bus divided by a total number of passengers: \$545)

Mr. Patrick Jaynes – total of \$3781.52 (Flights between the closest airport and Narita: \$3018.31, Bullet train from Tokyo to Koriyama: \$98.21 Flight from Sendai to Tokyo: \$120, Chartered-bus divided by a total number of passengers: \$545)

Lodging Expenses: Total of \$1140.84 (including breakfast) - \$264.28 in Tokyo/night for three nights, \$116 in Sendai for three nights

Meal Expenses: Total of \$710 - \$200/day in Tokyo for 2.5 days (Sunday dinner to Tuesday dinner), \$60/day in Sendai for 3.5 days (Wednesday lunch to Saturday mid-morning)

Other Expenses: Total of \$600 (Interpreter in Tokyo and Sendai: \$150, English-Speaking Guide: \$250, Meeting room rental fee: \$100, (all divided by total number of participants), Travel Insurance: \$100/person)

18.

Tokyo is the financial and political hub of Japan, and the senior staff delegation will meet with American and Japanese government officials, journalists and issue experts on issues ranging from security, women's status to trade.

Tohoku, the northeastern portion of Japan that includes Fukushima and Sendai, was the epicenter of the March 2011 Great East Japan earthquake and resulting tsunami and nuclear disaster at Fukushima Daiichi nuclear power plant. This disaster caused the deaths of tens of thousands of Japanese citizens as well as two American citizens. The earthquake and tsunami resulted in major damage to coastal areas and was compounded by nuclear contamination from the damaged Fukushima Daiichi plant, which forced the evacuation of tens of thousands of Japanese whom remain displaced to this day. Through meetings and site visits, trip participants will hear from local leaders and experts on how the disaster has impacted their community, how the U.S. has supported the region in the aftermath of the disaster, and what challenges remain with regards to energy needs and decontamination efforts.

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Addendum A – Participant List

Mr. Carleton Atkinson, State Director, Office of Sen. Ben Cardin (D-MD)

Mr. Greg Bloom, State Director, Office of Sen. Tom Udall (D-NM)

Mr. Patrick Jaynes, State Director and Deputy Chief of Staff, Office of Sen. Lamar Alexander (R-TN)

[illegible]

Jaynes, Patrick (Alexander)

From: Alexis Ayano Terai <ATerai@usafmc.org>
Sent: Thursday, December 7, 2017 4:01 PM
To: Jaynes, Patrick (Alexander)
Subject: Invite: Study Tour to Japan, June 2018
Attachments: CSGJ_DD18_Invitation.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Dear Patrick,

Hope this email finds you well. It is my pleasure to invite you to join The Congressional Study Group on Japan's Inaugural District/State Directors Study Tour from June 16 to Saturday, June 23, 2018. The theme of this trip is "science and technology cooperation" and the delegation will visit Tokyo, Sendai and Fukushima.

This program provides an exciting opportunity to build the US-Japan bilateral relationships at the regional and local levels of government and civil society beyond the traditional Washington-Tokyo relationship. The topics covered during the trip will include:

- Innovation: transportation, start-up culture, public-private partnership,
- Energy: renewables, the future of nuclear energy
- Demographic change: robotics, artificial intelligence, medical device development
- Japan's overview: US-Japan security alliance, economic relationship, regional trade

All lodging, transportation, and scheduled meal costs will be paid for by the U.S. Association of Former Members of Congress (FMC), a congressionally-chartered, 501(c)(3) non-profit organization, with the generous support of the Japan-U.S. Friendship Commission, an independent federal agency created by Congress in 1975. Please note that this privately-sponsored trip will be submitted to the Ethics Committee for congressional approval.

Please find attached the official Invitation. This invitation is non-transferrable, and participation is available for a diverse, bipartisan, bicameral group of eight District/State Directors on a first-come, first-served basis.

Hope you can join us.

Best wishes,
Alexis

Alexis Ayano TERAJ
Senior Program Officer

The Congressional Study Groups

Programs of the U.S. Association of Former Members of Congress (FMC)
1401 K Street NW, Suite 503, Washington, D.C. 20005
+1 (202) 750-2805 | www.usafmc.org/csg | A.Terai@usafmc.org



THE CONGRESSIONAL STUDY GROUP ON JAPAN GERMAN

December 7, 2017

Dear Colleague:

It is our pleasure to invite you to join The Congressional Study Group on Japan's inaugural Study Tour for District Directors from June 16, 2018 to June 23, 2018. The theme of this trip is "science and technology cooperation" and the delegation will visit Tokyo, Sendai and Fukushima.

The Congressional Study Group on Japan – a 501(c)(3) non-profit – has more than twenty years of history conducting successful, high-level, discussion-driven study tours for Members of Congress and senior congressional staff, which complement an active calendar of year-round programs on Capitol Hill. Fervently non-partisan and non-advocacy, our model promotes an active, substantive discussion among all principals. Our model avoids lengthy speeches or formal presentations that hinder the development of lasting working relationships based on mutual respect and understanding.

The Study Tour for District Directors provides an exciting new opportunity to build U.S.-Japan relationships at the regional and local levels of government and civil society, beyond the traditional Washington-Tokyo relationship. Our Congressional Study Group on Germany has convened similar trips for District Directors in 2016 and 2017, both of which have seen great success. The 2018 Study Tour to Japan will visit Tokyo and Tohoku (Sendai and Fukushima) with the thematic focus on science and technology. Together with a variety of leading officials and experts from academia, civil society, industry, the media, and government, you will have the opportunity to discuss topics of mutual concern and areas for cooperation in science and technology, including:

- Innovation: transportation, start-up culture, public-private partnership,
- Energy: renewables, the future of nuclear energy
- Demographic change: robotics, artificial intelligence, medical device development

During the trip, you will also have an opportunity to learn other issues, including the U.S.-Japan security alliance, regional and bilateral trade, and the roles of the district offices in Japan.

We have obtained funding for eight District/State Directors from the House and the Senate and are able to provide economy-plus airfare on ANA for this bipartisan delegation. All lodging, transportation, and scheduled meal costs will be paid for by the U.S. Association of Former Members of Congress (FMC), a congressionally-chartered, 501(c)(3) non-profit organization, with the generous support of the Japan-U.S. Friendship Commission, an independent federal agency created by Congress in 1975. **Please note that this privately-sponsored trip will be submitted to the Ethics Committee for congressional approval.**

This invitation is non-transferrable, and participation is available on a first-come, first-served basis for a diverse, bipartisan delegation. We look forward to traveling with you, and thank you in advance for your consideration.

Best,

Sabine S. C. Lohd

Sabine Schleidt
Chief Operating Officer

Alexis Terai
Senior Programs Officer

5. SUMMARY

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THE CONGRESSIONAL STUDY GROUPS

GERMANY

Charles W. Dent (R-PA)
Ted Deutch (D-FL)

JAPAN

Diana DeGette (D-CO)
Billy Long (R-MO)

EUROPE

Jeff Fortenberry (R-NE)
Peter Welch (D-VT)

April 4, 2018

Dear Colleague:

It is our pleasure to invite you to join The Congressional Study Group on Japan's inaugural Study Tour for District Directors from June 16, 2018 to June 23, 2018. The theme of this trip is "science and technology cooperation" and the delegation will visit Tokyo, Sendai and Fukushima.

The Congressional Study Group on Japan – a 501(c)(3) non-profit – has more than twenty years of history conducting successful, high-level, discussion-driven study tours for Members of Congress and senior congressional staff, which complement an active calendar of year-round programs on Capitol Hill. Fervently non-partisan and non-advocacy, our model promotes an active, substantive discussion among all principals. Our model avoids lengthy speeches or formal presentations that hinder the development of lasting working relationships based on mutual respect and understanding.

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This invitation is non-transferrable, and participation is available on a first-come, first-served basis for a diverse, bipartisan delegation. We look forward to traveling with you, and thank you in advance for your consideration.

Best,

Sabine Schleidt

Sabine Schleidt
Chief Operating Officer

Alexis Terai

Alexis Terai
Senior Programs Officer

PETER M. WEICHLEIN
CHIEF EXECUTIVE OFFICER

SABINE SCHLEIDT
MANAGING DIRECTOR

SHARON WEST WITW
DOMESTIC PROGRAMS DIRECTOR

ANDREW LOEB SHOENIG
ASSOCIATE DIRECTOR OF INTERNATIONAL PROGRAMS

RACHEL HAAS
SENIOR EXECUTIVE ASSISTANT TO THE CEO

LORRAINE HARBISON
SENIOR PROGRAMS OFFICER

ALEXIS AYANO TERAJ
INTERNATIONAL PROGRAMS OFFICER

CLIFF STEARNS
PRESIDENT

MARTIN FROST
VICE PRESIDENT

AMBASSADOR
CONNIE A. MORELLA
DIPLOMATIC ADVISORY
COUNCIL CHAIR

SECRETARY NORMAN Y. MINETA
HONORARY CHAIRMAN

International Programs of FMC
An Association Chartered by the United States Congress



The United States Association of Former Members of Congress
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of Congress



THE
CONGRESSIONAL
STUDY GROUP
ON JAPAN

Creating the 21st Century Alliance: 2018 U.S. District Directors Study Tour
Saturday, June 16, 2018 to Saturday, June 23, 2018
Tokyo, Fukushima, and Sendai

Hotels

Hotel Okura
2-10-4 Toranomom
Minato-ku
Tokyo 105-0001
Tel: +81-3-3582-0111

Richmond Hotel Premier Sendai Ekimae
2-1-1 Chuo
Aoba-ku
Sendai 980-0021
Tel: +81-22-716-2855

Saturday, June 16, 2018

Ms. Loni Hagerup

7:55 – 10:20am SEA (Seattle) from MKE (Milwaukee)
11:47am – 2:30pm NRT (Tokyo) from SEA (Seattle)
*Arrival on Sunday, June 17th

Mr. Tom Kelly

12:35pm – 3:20pm NRT (Tokyo) from DEN (Denver)
*Arrival on Sunday, June 17th

Ms. Anushree Jumde

5:37 – 6:55am DFW (Dallas/Fort Worth) from LIT (Little Rock)
10:50am – 2:00pm NRT (Tokyo) from DFW (Dallas/Fort Worth)
*Arrival on Sunday, June 17th

Ms. Megan Sims

6:24 – 7:40am DFW (Dallas/Fort Worth) from IND (Indianapolis)
10:50am – 2:00pm NRT (Tokyo) from DFW (Dallas/Fort Worth)
*Arrival on Sunday, June 17th

Mr. Carleton Atkinson

7:30 – 9:49am SLC (Salt Lake City) from IAD (Washington Dulles)
11:10am – 12:15pm SEA (Seattle) from SLC (Salt Lake City)

Mr. Greg Bloom

9:52 – 11:08am DEN (Denver) from ABQ (Albuquerque) (1h16min)
12:35pm – 3:20pm NRT (Tokyo) from DEN (Denver) (11h45min)
*Arrival on Sunday, June 17th

Mr. Patrick Jaynes

7:45 – 8:57am ATL (Atlanta) from TYS (Knoxville) (1h12min)

11:48am – 2:35pm NRT (Tokyo) from ATL (Atlanta) (13h47min)

*Arrival on Sunday, June 17th

Sunday, June 17, 2018

Mr. Carleton Atkinson

11:47am – 2:30pm 11:47am – 2:30pm NRT (Tokyo) from SEA (Seattle)

*Arrival on Monday, June 18th

2:00 – 3:30pm Participants arrival in Narita

4:00 – 5:30pm Bus ride from Narita to Hotel Okura

5:30pm Check-in at a hotel

7:00 – 8:30pm **Welcome Dinner Briefing: Trip Preview**
Dinner roundtable led by **Ms. Alexis Terai, Senior Program Officer, FMC**

Introduction of participants

- Mission of the sponsor and the trip
- Preview of meeting partners and site visits
- Q&A

Nobu – Tokyo

4-1-28 Toranomon, Minato-ku, Tokyo

(03-5733-0070)

Monday, June 18, 2018 <Tokyo>

8:00 – 9:30am	Overview of Japan: Politics, Economy, Energy, and Social Issues Breakfast roundtable with Tokyo-based journalists: Mr. Masakatsu Ota ; Senior Writer, Kyodo News <ul style="list-style-type: none">• Working breakfast on overview of Japanese politics and economy, US-Japan bilateral relationship• 7min opening remarks by discussant• Rest - Q&A Session moderated by a delegate <i>Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo</i>
9:45 – 10:15am	Bus ride from the hotel to next meeting
10:30am – Noon	Communicating Prime Minister Abe's Policies to the World Discussion with Mr. Tomohiko Taniguchi , Speechwriter and Special Advisor for Prime Minister Shinzo Abe <ul style="list-style-type: none">• 10:30-11:30am - Perspective from the Prime Minister's office on the U.S.-Japan relationship• Q&A Session moderated by a delegate• 11:30am-Noon: Tour of kantei, guided by Mr. Taniguchi <i>Kantei, 2-3-1 Nagatacho, Chiyoda-ku, Tokyo</i>
Noon – 12:10pm	Bus ride from the kantei to the next meeting
12:15 – 1:15pm	Tour of the National Diet Building, a Japanese Parliament , guided by a staff from the Japanese Diet's International Division <i>The National Diet is Japan's bicameral legislature, composed of a lower house (House of Representatives) and an upper house (House of Councillors). This building was completed in 1936. The tour, guided by a staff from the Diet, will include visiting the Committee rooms and the House Chambers, and will allow the delegation to learn the history of Japanese legislature.</i> <i>National Diet of Japan</i> <i>1-7-1 Nagata-cho, Chiyoda-ku, Tokyo</i>
1:30 – 2:30pm	Informal Lunch at a cafeteria of the Office Building of the House of Representatives in the Japanese Diet <i>Diet Office Building of the House of Representatives,</i> <i>2-1-1 Nagata-cho, Chiyoda-ku, Tokyo</i>
<u>Mr. Carleton Atkinson</u>	
2:30pm	Arrival to Narita Airport
3:30 – 5:00pm	Bus ride from the airport to the hotel

- 2:30 – 3:00pm Bus ride from the Diet Office Building to the next meeting
- 3:00 – 4:30pm **The Influence of Buddhism and Shintoism in Japanese Society**
Visit to **Meiji Jingu Shrine**, and tour guided by priest
- Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism, and participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians.*
- 1-1 Yoyogikamizono-cho, Shibuya-ku, Tokyo
- 4:45 – 5:15pm Bus ride to a hotel
- 6:00 – 6:30pm Bus ride from a hotel to the next meeting (*Mr. Atkinson joins the program*)
- 6:30 – 8:30pm **Informal Dinner with mid-level diplomats from Ministry of Foreign Affairs of Japan**
- 7:00-8:00pm: Brief introduction of each diplomat (four to five), including their background and current assignment, conversation on their experience working in the Japanese Embassy in Washington, D.C.
 - 8:00-9:00pm: Informal dinner
- Andy's Hinomoto, 2-4-4 Yurakucho, Chiyoda-ku, Tokyo*

Tuesday, June 19, 2018 <Tokyo>

- 8:00 – 9:30am **Demographic Change in Japan**
Breakfast roundtable with **Ms. Yumiko Murakami**, Head, OECD Tokyo Centre
- Working breakfast on the current status of population decline in Japan, comparison with OECD countries
 - 30min presentation
 - Rest - Q&A Session moderated by a delegate
- Hotel Okura, 2-10-4 Toranomon, Minato-ku, Tokyo*
- 9:40 – 9:55am Bus ride from the hotel to next meeting
- 10:00 – 11:30am **Limited Country Briefing**, followed by a meeting with **Amb. William Hagerty**, the U.S. Ambassador to Japan
- Briefing by select heads of sections such as Political, Economic, Commerce, Public Affairs, and Consular on the current state of bilateral relationship

- Conversation with Amb. Hagerty on the Embassy's priorities in Japan and Asia.

U.S. Embassy – Tokyo, 1-10-5 Akasaka, Minato-ku, Tokyo

11:30 – 11:45am Bus ride from the U.S. Embassy to a next meeting

11:45am – 1:15pm **People-to-People Exchange between the United States and Japan**
Lunch conversation with **Ms. Paige Cottingham-Streater**, Executive Director of the Japan-U.S. Friendship Commission

- Roundtable conversation on the importance of cultural and educational exchange for the U.S.-Japan relationship, current status and challenges facing education of next generation of future U.S. leaders in Asia

Tofuya Ukai, 4-4-13 Shibabkoen, Minato-ku, Tokyo

1:15 – 2:30pm Bus ride from the lunch to a next meeting

2:30 – 3:45pm **How the District Office Works in Japan**
Visit to the district office of **The Hon. Taro Kono**, Member of the Lower House; Minister of Foreign Affairs

- Meeting with District Director working at Dier's district office and discussion on the comparison of functions of district offices in the US and Japan. Tour of the district office.

Hiratsuka District Office, 26-8 Yaezaki-cho, Hiratsuka-shi, Kanagawa

OR

Chigasaki District Office, Tsunuki Bldg 2F, 1-2-3 Jukeenzaka, Chigasaki-shi, Kanagawa

3:50 – 4:15pm Bus ride from the district office to a next meeting

4:15 – 5:45pm **Model of Future Town**
Visit to **Fujisawa Sustainable Smart Town** and briefing by representatives from Panasonic

- A briefing and a tour of Fujisawa Sustainable Smart town by a Panasonic representative to learn the cutting-edge technology used to create sustainable living

6-21-1 Tsujido Motomachi, Fujisawa-shi, Kanagawa

5:45 – 7:00pm Bus ride from Fujisawa to a hotel in Tokyo

7:15 – 7:45pm Bus ride from a hotel to the next meeting

7:45 – 9:15pm **Foreigners in Japan 101: Expectation and Reality**
Dinner roundtable with **Patrick Harlan**, commentator, lecturer at Tokyo Institute of Technology

- Roundtable conversation on experience living in Japan as an American, the cultural difference in business and communication between the US and Japan, how Japanese TV audience views American political process, and traits of young Japanese students

Yameya Kyomachi Shizuka, Yaesu-ten, Nisshin Bldg 2F, 3-2-17 Nibonbashi, Chuo-ku, Tokyo

Wednesday, June 20, 2018 <Tokyo/Fukushima/Sendai>

Starting at 6:30am	Breakfast available at hotel
8:00am	Check-out and departure from the hotel
8:48 – 10:21am	Depart on bullet train (Yamabiko 43) from Tokyo Station to Koriyama Station
11:00 – 11:30am	Update on Fukushima (CANCELLED) Meeting with The Hon. Masao Uchibori, the Governor of Fukushima Prefecture
10:30 – Noon	Bus ride from the station to the next meeting
11:00 – 11:15am	What Happened in March 11 2011 Bus Briefing by Ms. Paige Cottingham-Streater , Executive Director, Japan-U.S. Friendship Commission <ul style="list-style-type: none"> • Bus briefing on the aftermath of the 3.11 earthquake by Ms. Streater who then was responsible for American government employees working in Japan through Mansfield Fellowship, and her experience coordinating with the U.S. Embassy in Tokyo
11:15– Noon	How Japanese Electoral System Works Bus briefing on Japanese Political System <ul style="list-style-type: none"> • An educational documentary called “Senkyo” that follows a candidate who runs for a city council in Kawasaki
Noon – 12:30pm	Informal Lunch <i>Abukuma Kogen Service Area</i>
12:30 – 1:30pm	Bus ride from the lunch venue to the next meeting
1:30 – 5:00pm	Seven Years After 3.11: Future of Nuclear Energy in Japan Visit to Fukushima Daiichi Nuclear Power Plant <ul style="list-style-type: none"> • 1:30 – 2:15pm: Briefing • 2:15 – 2:45pm: Bus ride from the TEPCO building to the Fukushima nuclear power plant • 3:00 – 4:00pm: Bus tour of the nuclear power plant

- 4:00 – 4:30pm: Bus ride from the Fukushima nuclear power plant to the TEPCO building

22 Kitabara Ottozawa Okuma-machi, Futaba-gun, Fukushima

- | | |
|---------------|---|
| 5:00 – 6:30pm | Bus ride from Fukushima to Sendai City |
| 6:45pm | Check-in at a hotel |
| 6:50 – 7:00pm | Walk from the hotel to the next meeting |
| 7:00 – 8:30pm | Tohoku from Young Americans' Perspectives
Dinner with American expats working in Sendai Prefectural Government <ul style="list-style-type: none"> • Introduction of participants • 7-10 min remarks by each American professional on their experience on 3.11 earthquake and tsunami, their perspectives on the recovery of the Tohoku region, and working in Japan |

Date no Irori Kurano-Sho, So-bonten

AK Building 4F, 1-8-38 Chuo, Aoba-ku, Sendai-shi, Miyagi

Thursday, June 21, 2018 < Sendai >

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|-----------------|---|
| Starting 6:30am | Breakfast available at a hotel |
| 9:30 – 10:00am | Bus ride from the hotel to the next meeting |
| 10:00 – 11:00am | Revitalizing Local Economy After 3.11
Meeting with representatives from Tohoku Economic Federation and Tohoku ILC Promotion Council <ul style="list-style-type: none"> • Conversation on the current status of local economy after the earthquake in 3.11, and how the introduction of International Linear Collider in the Tohoku region may help boost the economy. |

2-9-10 Chuo, Aoba-ku, Sendai, Miyagi

- | | |
|-------------------|--|
| 11:00am – 12:30pm | Bus ride from Sendai to Ishinomaki City |
| 12:30 – 1:30pm | What the World Can Learn from Japan on Emergency Preparedness
Lunch discussion with Mr. Richard Halberstadt , Director of Ishinomaki Community & Info Center <ul style="list-style-type: none"> • Conversation on Ishinomaki city, one of the most affected municipalities after the tsunami of March 2011, and its lessons in emergency preparedness. |

Chuo 2-8-11, Ishinomaki City, Miyagi

- | | |
|---------------|--|
| 1:30 – 2:15pm | Challenges and Opportunities After Seven Years Since the 3.11 |
|---------------|--|

Earthquake

Visit to **Ishinomaki Community & Info Center**, guided by Mr. Richard Halberstadt

- Tour of the center that displays charts, figures pictures of the disaster, and the ongoing reconstruction efforts of the city.

Chuo 2-8-11, Ishinomaki City, Miyagi

2:15 – 3:15pm

Bus ride from Ishinomaki to Sendai

3:30 – 5:15pm

Education in Japan, Memories of 3.11 and Future of Tohoku **Discussion with students from Miyagi Daisan High School**

Visit to an English class and learn about the education system in Japan

- Small group discussion with high school students on life in Tohoku, young generation's perspective on Japan and the U.S.-Japan bilateral relationship

1-19 Tsurugaya, Miyagino-ku, Sendai

5:15 – 5:30pm

Bus ride from Miyagi Daisan High School to hotel

6:45 – 7:00pm

Walk from hotel to the next meeting

7:00 – 8:30pm

Informal Dinner

Chiyono-Kura, 3-6-10, Chuo, Aoba-ku, Sendai

Friday, June 22, 2018 <Sendai>

Starting 6:30am

Breakfast available at a hotel

9:00 – 9:30am

Bus ride from the hotel to the next meeting

9:30 – 11:00am

Rebuilding the Community Medical System

Visit and tour of **Tohoku Medical Megabank Organization (ToMMo)** and discussion with professors at Tohoku University

- 9:30 – 10:00am: Discussion on ToMMo's efforts to realize personalized medicine and create an attractive and thriving center of innovation leading to fast-track recovery of the Tohoku region
- 10:00 – 11:00am: Tour of the facilities, including Supercomputer Room, Biobank, DNA Sequencers Room, and Sendai Community Support Center

2-1 Seiryomachi, Aoba-ku, Sendai, Miyagi

11:00am – Noon

Bus ride from the hotel to the next meeting

12:15 – 1:00pm

Informal Lunch

Grille Tamaya, 98-9, Chonai, Matsushima, Miyagi-gun, Miyagi

1:15 – 2:45pm

Western Influence on Japan's History during the 15th Century
Guided visit to Entsuin Temple

Entsuin Temple was built in 1647 as the memorial temple of Date Mitsumune, a grandson of Date Masamune, one of the most powerful feudal lords. This Buddhist temple houses the mausoleum of Date Mitsumune, which is decorated in Western symbols such as diamonds, hearts, crosses. For its historical significance, the castle site has been designated a National Historic Monument by the Japanese Government. The visit will allow the delegation to learn about Japan's encounter with the Christian West during the 15th century, and how it impacted the modern Japanese industry and political system.

67, Chonai, Matsushima, Miyagi-gun, Miyagi

3:00 – 3:50pm

Boat ride from Matsushima Port to Shiogama Port and boat briefing

- Audio tour of Matsushima, which was visited by numerous Japanese political and military leaders, such as Shogunate Masamune Date in the 17th century, how art work on Matsushima – poetry and paintings – particularly by a haiku poet Matsuo Basho, has influenced the modern Japanese culture, and aftermath of tsunami in 2011 and its impact on the local scenery and economy.

4:00 – 4:45pm

Bus briefing on History of Sake

- An educational documentary on history of sake, its importance to Japanese economy, and governments' historical involvement in expanding the industry through both regulation and deregulation.

~~11:45am – 1:15pm~~

~~**Combatting Cyberattacks on Critical Infrastructure (CANCELLED)**~~

~~*Lunch and visit to Control System Security Center (CSSC), a technology Research Association*~~

~~2:00 – 3:45pm~~

~~**U.S. – Japan Alliance: Disaster Relief Cooperation (CANCELLED)**~~

~~*Visit to Japan Ground Self-Defense Force North Eastern Army and discussion with their leadership*~~

~~4:00 – 5:00pm~~

~~**Japanese History and Tradition (CANCELLED)**~~

~~*Guided visit to Aoba Castle by a local tour guide*~~

5:00 – 5:30pm

Bus ride from the Shiogama Port to the hotel

6:00 – 6:15pm

Bus ride from the hotel to the next meeting

6:30 – 8:00pm

Closing Dinner: Lessons Learned

Debrief dinner conversation on what each participant learned during the trip, how they will get back the knowledge and experience to the District/State

Sumiyaki Wagyu Wabiichi, 2-1-10 Kakyoin, Aoba-ku, Sendai, Miyagi

Saturday, June 23, 2018

Ms. Anushree Jumde

6:45am Departure from hotel to the airport via Narita Skyliner
8:01am Arrival at Narita Airport
10:55am – 8:35am DFW (Dallas/Fort Worth) from NRT (Narita)
10:30am – 11:45am LIT (Little Rock) from DFW (Dallas/Fort Worth)
*Arrival on Saturday, June 23rd

Rest of the group

7:45am Departure from the hotel
8:16 – 9:47am Depart on bullet train (Hayabusa 6) from Tokyo Station to Koriyama Station
10:33am – 12:31pm Departure from Tokyo Station to Narita Airport via Narita Express

Ms. Loni Hagerup

3:40pm – 2:20pm DTW (Detroit) from NRT (Tokyo)
7:55pm – 8:11pm MKE (Milwaukee) from DTW (Detroit)
*Arrival on Saturday, June 23rd

Mr. Tom Kelly

5:15pm – 12:35pm DEN (Denver) from NRT (Narita)
*Arrival on Sunday, June 23rd

Ms. Megan Sims

6:40pm – 4:35pm DFW (Dallas Fort Worth) from NRT (Tokyo)
6:35pm – 9:45pm IND (Indiana) from DFW (Dallas/Fort Worth)
*Arrival on Saturday, June 23rd

Mr. Carleton Atkinson

3:40 – 2:20pm DTW (Detroit) from NRT (Tokyo) (11h40min)
8:35 – 10:11pm IAD (Washington Dulles) from DTW (Detroit) (1h36min)
*Arrival on Saturday, June 23rd

Mr. Greg Bloom

5:15 – 12:35pm DEN (Denver) from Narita (Tokyo) (10h20min)
3:24 – 4:45pm ABQ (Albuquerque) from DEN (Denver) (1h21min)
*Arrival on Saturday, June 23rd

Mr. Patrick Jaynes

4:30 – 4:07pm ATL (Atlanta) from NRT (Tokyo) (12h37min)
5:35 – 6:36pm TYS (Knoxville) from ATL (Atlanta) (1h1min)
*Arrival on Saturday, June 23rd